

Job Title : Senior Educational Designer

Location : FPD Head Office, Pretoria

Annual salary : R499 090-00

Purpose of the position:

Lead and coordinate the design, development, and quality assurance of qualifications, courses, short learning programmes, and other educational products.

Scope of work:

Key responsibilities include:

- Lead curriculum and instructional design across qualifications, courses, and short learning programmes.
- Coordinate educational development projects and guide junior educational designers.
- Review learning materials, assessments, LMS builds, and learner resources to ensure educational quality and readiness.
- Collaborate with academic staff, subject matter experts, and stakeholders throughout the development process.
- Support quality assurance, accreditation, CPD, and regulatory documentation.
- Promote effective use of educational technologies and contribute to staff development and continuous improvement.

Qualifications:

- NQF Level 7 qualification in Higher Education, Curriculum Development, Instructional/Educational Design, Educational Technology, or a related field (essential).
- Postgraduate qualification in a relevant field (advantageous).
- Short-course or professional development certificate in curriculum development, instructional design, assessment, facilitation, or educational technology (advantageous).

Experience:

- Minimum five years' relevant experience in educational or instructional design, curriculum development, or digital learning.
- Minimum of five years' experience with e-learning authoring tools, HTML editors, graphic packages, and related educational development tools.
- Working proficiency in instructional design models (e.g. ADDIE, SAM, constructivist models), LMS platforms (e.g. Canvas, LearnWorlds, Moodle), interactive content tools (e.g. H5P, Genially), and Microsoft Office (Word, Excel, Outlook, Teams).
- Experience in educational project coordination, curriculum/course design, and working with academic staff or subject matter experts.
- Demonstrated proficiency in the use of Artificial Intelligence (AI) tools and technologies relevant to educational design and learning development, with the ability to apply AI responsibly, ethically, and effectively to enhance instructional design processes and learner outcomes.
- Experience in higher or professional education, online/blended learning, e-assessment, quality assurance, and accreditation or professional body processes will be advantageous.

Application process:

Interested candidates should apply by accessing the following link:

<https://vacancies.fpdsiu.co.za/>

Closing date for applications: 3 November 2026 at 16h00

The Foundation for Professional Development fosters a diverse and inclusive workplace. We invite and encourage qualified candidates with disabilities to apply for positions within our organisation. In line with the company's Employment Equity Plan, preference will be given to suitably qualified male candidates from designated groups.

Please note:

Only shortlisted applicants will be contacted. If you have not been contacted within four weeks after the closing date of this advertisement, please accept that your application was unsuccessful.

The company reserves the right not to make an appointment.